**FOCUSED NETWORK TRAINING**

**DOMAIN: Administration and Business Practices**

*Wednesday, May 3, 5-7PM, OSU Extension Conference Room, Tillamook, OR*

**AGENDA:**

* 5:00-5:15 Announcements/Housekeeping

Where are you with QRIS/Spark? Next steps check in

* 5:15-5:30 Annual Evaluation Process: Discussion and Review

QRIS/Spark Resources, Business planning, Budget, Resources, Evaluation of Business, Employee Retention, Taxes, Insurance, Building Maintenance, Program Materials, Employee training, Fundraisers, Parent support ideas

* 5:30-6:30 Partner up and work together; 15 minutes per standard:

 AB1: Financial Sustainability

\*AB2: Professional working climate

\*AB3: Evaluations based on performance

\*AB4: Positive working relationships and Professionalism

\*AB5: Annual evaluation process developed and performed in 4 areas:

 1) Policies and Procedures,

2) Care and Education Environment,

3) Curriculum, and Administration and

4) Business Practices.

\*AB6: Benefits offered to staff

\*Starred standards are not required unless licensed facilities have multiple employees

* 6:30-6:45 Let’s talk about it…Questions and Answers about Support $$, Enhanced Support $$, Portfolio reviews, Professional Development Statements, Family Surveys, Assessments, and/or anything else that seems to be causing a challenges to completing your star rating!!
* 6:45-7:00 Evaluations/Drawing